

GOVERNMENT OF TRIPURA
DIRCTORATE OF MEDICAL EDIUICATION

F.10 (98)-DME/Hiring Vehicle/2018/1759

Dated, Agartala, the 22nd March, 2022.

SHORT NOTICE INVITING QUOTATION

Sealed Quotations are invited, on behalf of the Director of Medical Education, Government of Tripiura from the interested lawful owners of light vehicle Maruti Swift Dzire with AC(Petrol vehicle) manufactured after June, 2019 having valid Commercial Registration issued by the Transport Authority of Tripura along with other valid necessary documents/certificates of the vehicle, for hiring on rental basis for a period of **1(one) year** with immediate effect for using Director of Medical Education, Government of Tripura.

The quoted rate should not exceed the existing ceiling of hiring of vehicle fixed by the Finance Department vide Memorandum No.F.9 (2)-FIN(EXPENDITURE-1)/2019 dated 29th November, 2019.

1. Last Date of receipt of the Sealed Quotation: **28th March, 2022 up to 3-00 PM.**
2. Opening of the Sealed Quotation: **28th March, 2022 at 4-00 PM.**

Detailed Terms & Conditions of the Quotation regarding this will be available in the Office of the Director of Medical Education, Bidurkarta Chowmuhani, Agartala which may be collected by the interested owner of the vehicle from **11-00 AM to 4-00 PM** on all working days w.e.f. 24th March, 2022 during office hours. Detail information & terms & conditions may kindly be seen in the Director of Medical Education, Govt. of Tripura **website: dme.tripura.gov.in.**



(Prof. Chinmoy Biswas)
Director of Medical Education
Government of Tripura, Agartala

TERMS AND CONDITION

- 1) Quotation should be submitted in sealed cover addressed to the Director of Medical Education, Bidhurkartal Chowmuhani, Agartala superscribing **"Quotation for hiring of vehicle" on the top of the envelop and Name address of Quotation on the sealed Envelope.**
- 2) The interested bidders shall submit the quotation in one bid only which will **contains all necessary documents and rate offered by the bidder. While processing the bids, the documents will be examined first and the eligible bidder fulfilling all the requirements will be short listed and then the rate of lowest bidder will be considered.**
- 3) The quoted rate of lowest bidder may be negotiated by the Director of Medical Education, if the rate is much higher than the existing ceiling for hiring of vehicle fixed by the Finance Department, Govt. of Tripura.
- 4) The vehicle will be furnished in all respects and the **Date of manufacturer from June, 2019 and onwards.**
- 5) The vehicle is to be placed in the office complex of the Director of Medical Education on working days only during office hours for a period of 08 (eight) hours per day between 9-30 AM to 5-30 PM and on holiday, if necessary. The overtime duty beyond (eight) hours, is admissible, if necessary. For duties beyond 08 eight hours overtime @ Rs. 10/- per hours may be allowed subject to maximum of Rs. 40/- per day.
- 6) The bill in triplicate shall be submitted month wise for the days performed the duties and not for the non- performance days.
- 7) **The quotation shall quote rate detention charge per day, rate per K.M run and rate of overtime duties beyond 08 (eight) hours. The rate should be quoted in figures as well as in words clearly in Indian currency. No over writing will be entertained. The rate should not be more than the existing ceiling of hiring of vehicle fixed by the Finance Department, Govt. of Tripura following as per Delegation of Financial Powers Rules Tripura, 2019 vide Notification No.F. 9(5)- FIN(Expenditure-I)/ 2019 dated 29-11-2019.** In the event of same lowest rates are quoted by the bidders, the newer vehicle will be considered i.e. month of purchase and condition of vehicle etc.
- 8) All maintenance cost including Drivers salary and fuel etc. will be borne by the owner. No Insurance charge or any other charges including maintenance cost are admissible.
- 9) No claim of advance payment will be entertained and will be made on submission of bill in triplicate along with relevant up to date Log Book,
- 10) The owner of the vehicle of successful quotationer will be liable for the incidence of any loss/ breakage/accident/illegal matter etc. of the vehicle at the time of duty.
- 11) Hired vehicle having commercial Registration with Driver having valid Driving License must be placed on 31-03-2022 by the successful bidder.
- 12) The following self attested copies of documents shall be submitted along with the bid.
 - (a) Copy of PAN Card of quotationer.
 - (b) Up to date Road Tax Clearance Certificate of the vehicle.
 - (c) Up to date Commercial Registration Certificate of the vehicle.
 - (d) Up to date Insurance Certificate of the vehicle.
 - (e) Up to date Pollution Certificate of the vehicle.

- 13) An earnest money deposit in the form of D. Call/ Demand draft to an amount of Rs. 1000/- (Rupees one thousand) only is to be enclosed along with the Quotation. The E.M.D. should cover the period of contract and also for one month beyond the contract. The earnest money of the successful quotationer will be retained up to date of validity of contract and that of unsuccessful quotationers will be released after finalization of rate.
- 14) The earnest money of successful quotationer will be forfeited for non compliance of orders issued by the Authority from time to time.
- 15) The rate will be valid for a period 1(one) year from the date of placement of the vehicle at the Directorate.
- 16) The owner of the vehicle has to arrange alternative vehicle, if the selected vehicle is out of order or off road for any reason.
- 17) Any disputes arises, should be amicably settled jointly by the owner of the vehicle and the Director of Medical Education.
- 18) Director of Medical Education, Govt. of Tripura, Agartala reserves right to accept the quotation as well as to cancel the acceptance of rate at his discretion at any time without assigning any reason and the bidder whose quotation is accepted, shall have no right to claim any compensation for such cancellation.



Handwritten signature of Prof. Chinmoy Biswas, dated 2/13/22.

(Prof. Chinmoy Biswas)
Director of Medical Education
Government of Tripura, Agartala